



**NAVAL OFFICERS' SPOUSES' CLUB**  
WASHINGTON DC

**NOSDC – Call for Grant Applications**

The Naval Officers' Spouses' Club of Washington, DC (NOSDC) is a 501(C)(3) non-profit organization devoted to the support of military service personnel and their family members throughout the metropolitan DC area. In 2017, NOSDC was able to donate \$20,000 to charities benefiting the military community. We are now accepting written requests from organizations for grants for 2018. Please diligently read our eligibility guidelines.

**Eligibility guidelines are as follows:**

1. Your organization must directly benefit military members and/or their families and/or assist service members and/or their families in the Greater Washington DC area.
2. Requests must provide the full legal name of your organization and its state of legal domicile, its Employer Identification Number (EIN), a copy of its most recently filed IRS Form 990, and, if that form is 990-EZ or 990-N, a list of the names of all officers and directors of the organization. If your organization is not incorporated or does not file tax returns with the IRS then you must provide information regarding your organization's legal structure, key personnel, and governing documentation. You must also detail your organizational mission and describe specific programs/items to be funded by the grant and organizational impact on the military community.
3. Please indicate the dollar amount requested, how the funds will be utilized and how funds will remain in the Greater Washington D.C. area.
4. Requests must include a certification by the president, executive director, or equivalent chief officer of the organization that if a grant is awarded, no proceeds from the grant will be used to (i) directly or indirectly participate in, or intervene in, any political campaign on behalf of (or in opposition to) a candidate for public office; or (ii) engage in substantial legislative activity (lobbying); or (iii) inure to the personal benefit of any officer or director of NOSDC.
5. Requests must be submitted on official letterhead via email by midnight **March 15, 2018** to **charity@noscdc.com**. Upon initial review, NOSDC reserves the right to require that the organization provide additional supporting information as a condition of maintaining eligibility for a grant.

When considering your application for funds, please be aware in order to fulfill our obligations as an IRS 501(C)(3) public charity, we must be assured that funds distributed to your organization will be expended by January 31, 2019. These funds must be spent on programs or materials that support the general mission of NOSDC in service to the military community.

If selected as a grant recipient, we require a written acknowledgment of receipt of funds within 30 days of award distribution event. Applicants agree to the public release of the name of their organization and purpose of donation. Recipient must give an accounting of expenditures of funds by January 15, 2019. If applying for a 2018 grant and you have not followed the above requirement, your 2018 application will be ineligible. Organizations whose grant requests are accepted will receive written notification by **April 15, 2018** and a grant presentation will be held on **May 15, 2018**.